



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – May 20th, 2024

AGENDA

1. Call to Order:
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
6. **Special Guest Speaker – Carlos Acevedo – Presentation of donation on behalf of Saugatuck Masonic Lodge.**
7. Approval of Minutes:
 - A. **April 15th, 2024 – Regular Meeting**
 - B. **April 15th, 2024 – Closed Session**
8. Public Comment on Agenda Items Only (Limit 3 minutes):
9. Request for Payment:
 - A. **Account Payables (*Roll Call Vote*)**
 - B. **Financial Report**
10. Fire Chief Comments:
 - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
 - B. **Community Risk Reduction**
 1. **Department of Fire Prevention – Monthly Report**
 2. **Michigan Fire Inspectors Society - Fatal Fire Statistics**
 3. **Volume of Smoke and CO Alarms Installed**
 4. **Carbon Monoxide (CO) Alarm Install Save**
 5. **CPR Class Held for Star of Saugatuck and Old Pike Cottages – 14 staff trained.**
 - C. **Cost Recovery Update**
 1. **None**
 - D. **Grant Applications**
 1. **MI EGRAMS Turnout Gear for Full-Time Staff – Submitting for \$31,500 in Turnout Gear**
 - E. **4th of July Fireworks will be on July 5th.**
 - F. **Comcast Agreement Renegotiated down to \$190/month from \$435/month.**
 - G. **Hydrant Inventory in Fire District Coverage Area**
 - H. **Holland Fire Department Mutual Aid Training**
11. Unfinished Business:
 - A. **Ambulance Committee 2.0 Update**
 - B. **Special Event Fee Committee Update**
 - C. **Performance Review – Chief Janik – Status Update**
12. New Business:
 - A. **Fiscal Year 2024-25 Requested Budget**
 - B. **Schedule Budget Public Hearing (*Roll Call Vote*)**
 - C. **Collective Bargaining Agreement**
13. Correspondence:
 - A. **Thank you – Tom Mayne Family**
 - B. **Thank you – EMS Response in April**



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- 14. Public Comments: (Limit 3 minutes):
- 15. Fire Board Comments:
- 16. Adjournment:

NOTICE

Requests for accommodation or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



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Item #7A



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269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – April 15th, 2024

DRAFT MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen, C. North
ABSENT: None
Also Present: Chief Greg Janik, W. Bales, P. Dalton, P. Stanislawski
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
Motion by Beckman, 2nd by Fox to approve the agenda as presented. No discussion. Motion passes by unanimous by voice vote.
6. Approval of Minutes:
A. March 18th, 2024
Motion by Beckman, 2nd Fox by to approve the minutes of the 3/19/2024 regular meeting as presented. No discussion. Motion passes by unanimous by voice vote.
7. Public Comment on Agenda Items Only (Limit 3 minutes):
A. Shawn Powers who resides at 6065 126th Fennville, expressed his concerns about driveway ordinance in the township. Chief Janik will set up a meeting with Mr. Powers at a later date.
8. Request for Payment
A. Account Payables (*Roll Call Vote*)
Motion by Phelps, 2nd by Pullen invoices in the amount of \$175,108.75. No discussion.
YAYS: Phelps, Pullen, Aldrich, Beckman, Fox, Verplank, Pullen, North
NAYS: None
ABSENT: None
Motion passes: 7.0
B. Financial Report
i. Financial Report was reviewed by P. Stanislawski
9. Fire Chief Comments:
A. Incident Reports / EMS Report / Calls to Date / Overlapping Calls
1. Incidents – 247 calls year to date
2. Average Response Time year to 5:54
B. Community Risk Reduction
1. Department of Fire Prevention – Monthly Report
2. Michigan Fire Inspectors Society - Fatal Fire Statistics
C. Cost Recovery Update
1. Incident #240106 – Received \$3,400.00 payment.
D. Grant Awards
1. MI Treasury Fire Equipment Grant - \$8,410.00 for Thermal Imaging Camera Received
E. Hydrant Listing in Fire District Coverage Area



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10. Unfinished Business:

A. Ambulance Committee 2.0 Update

1. The Ambulance Committee 2.0 did meet and are moving on with purpose.

B. Special Event Fee Committee Update

1. Special Event Fee Committee did not meet and will set a date to discuss Special Event Fee and report at a later date.

C. Performance Review – Chief Janik – Status

1. Cathy North stated she had met with Chief Janik regarding the process of Chief Janik's performance Review. C. North will be moving forward and will send the Fire Board members Chief Janik's Performance Review and will present it to Chief at a later date.

11. New Business:

A. Closed Session

1. Closed session to consider a written legal opinion of the Fire District attorney, pursuant to MCL 15.268(1) (being Section 8(1)(h) of the Open Meeting Act).
2. Motions by Phelps, seconded by Fox. Entered Closed session at 4:25pm.
3. Motion to exit closed session. Closed session adjourned at 4:50pm.
4. No action taken at this time.

12. Correspondence:

A. None

13. Public Comments: (Limit 3 minutes):

A. None

14. Fire Board Comments:

Aldrich - None

Beckman – Concerns about BSH and Old Allegan Hwy traffic detour and the heavy traffic on Maple St.

Fox – None

Verplank – None

Phelps - None

Pullen – None

North - None

15. Adjournment:

Meeting adjourned at 5:00 pm.

NOTICE

Requests for accommodation or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.

05/17/2024		CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT		
CHECK DATE FROM 04/16/2024 - 05/20/2024				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
04/25/2024	EFT1418(E)	STATE UNEMPLOYMENT	PAYROLL	1,273.74
04/26/2024	DD5301(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,939.36
04/26/2024	DD5302(A)	BETTS, MICHAEL	PAYROLL	2,090.41
04/26/2024	DD5303(A)	CAPEL, RILEY	PAYROLL	2,047.71
04/26/2024	DD5304(A)	DALTON, PHIL	PAYROLL	1,150.57
04/26/2024	DD5305(A)	GREEN, MICHELLE	PAYROLL	1,555.05
04/26/2024	DD5306(A)	HOSIER, CALEB	PAYROLL	1,190.26
04/26/2024	DD5307(A)	JANIK, GREG	PAYROLL	2,133.99
04/26/2024	DD5308(A)	MANTELS, CHRISTOPHER	PAYROLL	2,599.46
04/26/2024	DD5309(A)	MEYER, KYLE	PAYROLL	1,792.99
04/26/2024	DD5310(A)	STEVENS, KEVIN	PAYROLL	1,151.87
04/26/2024	EFT1428(E)	457 MERS	PAYROLL	1,700.21
04/26/2024	EFT1429(E)	INTERNAL REVENUE SERVICE	PAYROLL	6,430.99
04/26/2024	EFT1430(E)	MERS	PAYROLL	6,339.42
04/26/2024	EFT1431(E)	DEFINED CONTRIBUTION	PAYROLL	2,149.59
04/26/2024	EFT1432(E)	HEALTH SAVINGS PLAN	PAYROLL	748.14
04/26/2024	EFT1433(E)	STATE OF MICHIGAN	PAYROLL	2,827.71
05/10/2024	DD5311(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,889.34
05/10/2024	DD5312(A)	BETTS, MICHAEL	PAYROLL	2,040.40
05/10/2024	DD5313(A)	CAPEL, RILEY	PAYROLL	1,372.70
05/10/2024	DD5314(A)	DALTON, PHIL	PAYROLL	1,020.07
05/10/2024	DD5315(A)	HOSIER, CALEB	PAYROLL	1,140.26
05/10/2024	DD5316(A)	JANIK, GREG	PAYROLL	2,134.00
05/10/2024	DD5317(A)	MANTELS, CHRISTOPHER	PAYROLL	2,489.58
05/10/2024	DD5318(A)	MEYER, KYLE	PAYROLL	1,742.99
05/10/2024	DD5319(A)	STEVENS, KEVIN	PAYROLL	1,101.87
05/10/2024	EFT1434(E)	457 MERS	PAYROLL	1,700.21
05/10/2024	EFT1435(E)	MISDU	PAYROLL	80.50
05/10/2024	EFT1436(E)	INTERNAL REVENUE SERVICE	PAYROLL	6,013.67
05/10/2024	EFT1437(E)	DEFINED CONTRIBUTION	PAYROLL	2,149.59
05/10/2024	EFT1438(E)	SAUGATUCK AREA PROFESSIONAL L	PAYROLL	400.00
05/17/2024	20717	PHELPS, DONALD	PAYROLL	44.05
05/17/2024	DD5320(A)	ALDRICH, STACEY	PAYROLL	43.05
05/17/2024	DD5321(A)	BALES, WENDY	PAYROLL	2,139.70
05/17/2024	DD5322(A)	BECKMAN, ERIC	PAYROLL	43.04
05/17/2024	DD5323(A)	BEEK, HEATHER	PAYROLL	213.08
05/17/2024	DD5324(A)	BERNHARDY, CHRISTOPHER	PAYROLL	122.90
05/17/2024	DD5325(A)	BETTS, MICHAEL	PAYROLL	33.98
05/17/2024	DD5326(A)	BLOK, MICHAEL	PAYROLL	802.06
05/17/2024	DD5327(A)	BRINK, CHAD	PAYROLL	1,354.26
05/17/2024	DD5328(A)	CAPEL, RILEY	PAYROLL	670.62
05/17/2024	DD5329(A)	ESQUIVEL, BRADLEY	PAYROLL	661.70
05/17/2024	DD5330(A)	GARGANO, MARK	PAYROLL	805.87

Item #9A

05/17/2024 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 04/16/2024 - 05/20/2024				
Check Date	Check	Vendor Name	Description	Amount
05/17/2024	DD5331(A)	HUNDERMAN, MARCIE	PAYROLL	1,024.49
05/17/2024	DD5332(A)	JANIK, GREG	PAYROLL	197.75
05/17/2024	DD5333(A)	KIRCHERT, ERIK	PAYROLL	624.53
05/17/2024	DD5334(A)	MANTELS, CHRISTOPHER	PAYROLL	358.31
05/17/2024	DD5335(A)	MARR, SEAN	PAYROLL	757.15
05/17/2024	DD5336(A)	MEISTE, JAMES	PAYROLL	620.18
05/17/2024	DD5337(A)	MEYER, KYLE	PAYROLL	95.52
05/17/2024	DD5338(A)	NORTH, CATHY	PAYROLL	43.04
05/17/2024	DD5339(A)	PULLEN, TARUE	PAYROLL	44.04
05/17/2024	DD5340(A)	SEYMOUR, SCOTT	PAYROLL	659.52
05/17/2024	DD5341(A)	STARRING, LINUS	PAYROLL	832.47
05/17/2024	DD5342(A)	STEVENS, KEVIN	PAYROLL	78.40
05/17/2024	DD5343(A)	VERPLANK, JANE	PAYROLL	44.04
05/17/2024	DD5344(A)	WETZEL, EVAN	PAYROLL	1,099.78
05/17/2024	EFT1439(E)	457 MERS	PAYROLL	1,212.31
05/17/2024	EFT1440(E)	INTERNAL REVENUE SERVICE	PAYROLL	4,012.05
05/17/2024	EFT1441(E)	DEFINED CONTRIBUTION	PAYROLL	961.48
05/17/2024	EFT1442(E)	SAUGATUCK AREA PROFESSIONAL L	PAYROLL	350.00
05/17/2024	STUB112(A)	DALTON, PHIL	PAYROLL	0.00
05/20/2024	3113(A)	AEROS IT GROUP	COMPUTER SERVICES	1,024.42
05/20/2024	3114(A)	ALLIED FIRE SALES & SERVICE LLC	MAINTANCE	691.74
05/20/2024	3115(A)	APPLIED IMAGING	COPIER USE	318.01
05/20/2024	3116(A)	CHROUCH COMMUNICATIONS INC	2161 RADIO INSTALL	1,800.30
05/20/2024	3117(A)	D&L TRUCK & TRAILER	2161 REPAIRS	1,291.95
05/20/2024	3118(A)	ETNA SUPPLY	MAINTENANCE	64.00
05/20/2024	3119(A)	IHLE'S SERVICE LLC	2171 REPAIR	25.00
05/20/2024	3120(A)	MASTER MEDICAL EQUIPMENT	AED INTERURBAN	4,755.00
05/20/2024	3121(A)	SPENCER MANUFACTURING INC	2110 ANNUAL	4,948.14
05/20/2024	3122(A)	STANDARD	INSURANCE	1,108.16
05/20/2024	3123(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	214.40
05/20/2024	3124(A)	XTREME AUTO	2161 LETTERING	5,000.00
05/20/2024	20718	IHLE AUTO PARTS	SUPPLIES	552.65
05/20/2024	20719	CDR EQUIPMENT RENTALS INC	LIFT RENTAL	190.00
05/20/2024	20720	PRECISION SAWING & DRILLING	MAINTENANCE	450.00
05/20/2024	20721	WINDWOOD PROPERTY SERVICES LI	LAWN MAINTENANCE	1,085.00
05/20/2024	20722	ASCENSION BORGESS ALLEGAN	MEDICAL SUPPLIES	280.00
05/20/2024	20723	SALEM TOWNSHIP	FIRE PREVENTION	50.00
05/20/2024	20724	MUNICIPAL SUPPLY CO	CONES	11,250.00
05/20/2024	20725	OVERISEL LUMBER CO	SUPPLIES	61.48
Total of 82 Checks:				119,506.27
Less 0 Void Checks:				0.00
Total of 82 Disbursements:				119,506.27

Item #9A

Vendor Name	Description	Amount
1. AEROS IT GROUP	COMPUTER SERVICES	809.50
	COMPUTER SERVICES	214.92
	TOTAL	1,024.42
2. ALLIED FIRE SALES & SERVICE LLC	COMBO GAS	348.56
	MAINTNEANCE	70.12
	FILTERS	273.06
	TOTAL	691.74
3. APPLIED IMAGING	COPIER USE	318.01
4. ARROWASTE	TRASH	86.27
5. ASCENSION BORGESS ALLEGAN	MEDICAL SUPPLIES	280.00
6. CDR EQUIPMENT RENTALS INC	LIFT RENTAL	190.00
7. CHROUCH COMMUNICATIONS INC	2161 RADIO INSTALL	1,800.30
8. COMCAST	INTERNET	158.94
9. CONSUMERS ENERGY	BOAT DOCK	32.28
	FIRE STATION	579.09
	BOAT DOCK	38.01
	FIRE STATION	508.67
	TOTAL	1,158.05
10. D&L TRUCK & TRAILER	2161 REPAIRS	1,291.95
11. ETNA SUPPLY	MAINTENANCE	64.00
12. FIRST BANKCARD	MAINTENANCE, SUPPLIES & TOOLS	3,694.02
13. IHLE AUTO PARTS	SUPPLIES	552.65
14. IHLE'S SERVICE LLC	2171 REPAIR	25.00
15. KAL LAKE SEWER WATER	WATER	247.45
	WATER	242.26
	TOTAL	489.71
16. MASTER MEDICAL EQUIPMENT	AED INTERURBAN	1,170.00
	MEDICAL SUPPLIES AED	3,585.00
	TOTAL	4,755.00
17. MCKESSON	MEDICAL SUPPLIES	734.39
18. MENARDS	SUPPLIES	756.40
19. MICHIGAN GAS UTILITIES	NATURAL GAS	240.82
20. MUNICIPAL SUPPLY CO	CONES	11,250.00
21. OIT LLC	TELEPHONES	638.70

Vendor Name	Description	Amount
22. OVERISEL LUMBER CO	SUPPLIES	61.48
23. PRECISION SAWING & DRILLING	MAINTENANCE	450.00
24. PRIORITY HEALTH	HEALTH INSURANCE	9,293.38
25. SALEM TOWNSHIP	FIRE PREVENTION	50.00
26. SHELL	GASOLINE & DIESEL	1,738.35
27. SPENCER MANUFACTURING INC	21112 ANNUAL	1,091.94
	2110 ANNUAL	1,774.02
	2111 ANNUAL	1,199.10
	2142 ANNUAL	883.08
	TOTAL	4,948.14
28. STANDARD	INSURANCE	1,108.16
29. WEST MICHIGAN UNIFORM	SHOP TOWELS	214.40
30. WINDWOOD PROPERTY SERVICES LLC	LAWN MAINTENANCE	1,085.00
31. XTREME AUTO	2161 LETTERING	3,000.00
	2161 REPAIRS	2,000.00
	TOTAL	5,000.00
32. ZORO	SUPPLIES	336.18
TOTAL - ALL VENDORS		54,485.46
FUND TOTALS:		
Fund 206 - FIRE FUND		54,485.46

User: Peter

DB: Stfd

PERIOD ENDING 05/31/2024

Item #9B

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGDG USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	05/31/2024	MONTH 05/31/2024	NORMAL (ABNORMAL)	BALANCE	
Fund 206 - FIRE FUND								
Revenues								
Dept 000								
206-000-401.000	SAUGATUCK CITY	517,000.00		518,829.93	0.00	(1,829.93)		100.35
206-000-402.000	SAUGATUCK TOWNSHIP	1,072,000.00		1,069,709.31	0.00	2,290.69		99.79
206-000-403.000	DOUGLAS CITY	546,000.00		546,472.68	0.00	(472.68)		100.09
206-000-450.000	FIRE SERVICES	1,000.00		1,190.00	0.00	(190.00)		119.00
206-000-460.000	INSPECTION & PLAN REVIEW FEES	1,000.00		31,725.00	3,775.00	(30,725.00)	3,172.50	
206-000-465.000	COST RECOVERY	1,000.00		34,225.83	0.00	(33,225.83)	3,422.58	
206-000-528.000	OTHER FEDERAL GRANTS	0.00		0.00	0.00	0.00	0.00	
206-000-560.000	GRANTS & DONATIONS	1,000.00		129,487.59	0.00	(128,487.59)	2,948.76	
206-000-665.000	INTEREST	1,000.00		21,985.86	0.00	(20,985.86)	2,198.59	
206-000-685.000	SALES OF ASSETS	0.00		25,156.99	0.00	(25,156.99)	100.00	
206-000-686.000	FUND BALANCE TRANSFER IN	0.00		0.00	0.00	0.00	0.00	
Total Dept 000		2,140,000.00		2,378,783.19	3,775.00	(238,783.19)		111.16
TOTAL REVENUES		2,140,000.00		2,378,783.19	3,775.00	(238,783.19)		111.16
Expenditures								
Dept 336 - FIRE FUND								
206-336-702.000	BOARD SALARY	5,000.00		2,500.00	300.00	2,500.00		50.00
206-336-704.000	CHIEF SALARY	118,000.00		93,076.94	4,230.77	24,923.06		78.88
206-336-705.000	OFFICER SALARIES	9,650.00		5,979.32	645.85	3,670.68		61.96
206-336-708.000	CAREER FIREFIGHTER	575,000.00		413,003.72	18,798.46	161,996.28		71.83
206-336-709.000	OPERATIONAL WAGES	100,000.00		79,652.80	5,636.07	20,347.20		79.65
206-336-709.500	PAID ON CALL STIPEND	95,000.00		77,080.04	5,481.96	17,919.96		81.14
206-336-710.000	FIRE CALLS	70,000.00		47,715.81	2,119.88	22,284.19		68.17
206-336-711.000	MEDICAL CALLS	32,000.00		28,519.05	2,201.86	3,480.95		89.12
206-336-712.000	TRAINING	48,000.00		19,665.20	1,191.22	28,334.80		40.97
206-336-713.000	SPECIAL EVENTS	12,000.00		13,142.46	0.00	(1,142.46)		109.52
206-336-720.000	PAYROLL TAXES	98,000.00		61,279.91	3,162.12	36,720.09		62.53
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	140,000.00		98,005.45	11,101.54	41,994.55		70.00
206-336-722.000	WORKER COMP INSURANCE	100,000.00		48,485.06	0.00	51,514.94		48.49
206-336-723.000	RETIREMENT	142,000.00		109,002.99	5,654.15	32,997.01		76.76
206-336-727.000	OPERATING SUPPLIES	25,000.00		12,889.93	1,678.69	12,110.07		51.56
206-336-728.000	GAS & OIL	20,000.00		16,388.61	1,738.35	3,611.39		81.94
206-336-730.000	PROFESSIONAL SERVICES	30,000.00		38,539.74	0.00	(8,539.74)		128.47
206-336-742.000	TESTING, REPAIR & REPLACEMENT	20,000.00		12,458.22	348.56	7,541.78		62.29
206-336-745.000	STATION TOOLS	3,250.00		1,103.22	0.00	2,146.78		33.95
206-336-746.000	FIRE FIGHTER TOOLS	13,000.00		9,860.77	139.97	3,139.23		75.85
206-336-751.000	PHONES	13,500.00		11,279.73	877.64	2,220.27		83.55
206-336-752.000	UTILITIES	20,000.00		13,008.30	1,974.85	6,991.70		65.04
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	55,000.00		57,870.77	6,046.15	(2,870.77)		105.22
206-336-761.000	BOAT MAINTENANCE	19,000.00		8,332.95	193.01	10,667.05		43.86
206-336-762.000	RADIO & PAGER R&R	10,000.00		7,416.17	0.00	2,583.83		74.16
206-336-763.000	BUILDING REPAIR & MAINTENANCE	30,000.00		14,143.70	3,374.47	15,856.30		47.15
206-336-764.000	BUILDING SECURITY	2,000.00		1,669.20	0.00	330.80		83.46
206-336-767.000	DUES & SUBSCRIPTIONS	4,000.00		3,195.99	169.49	804.01		79.90
206-336-770.000	OFFICE EXPENSES	12,000.00		8,656.32	356.97	3,343.68		72.14
206-336-771.000	TECHNOLOGY	23,000.00		21,340.61	1,024.42	1,659.39		92.79
206-336-775.000	BUILDING INSPECTIONS	2,500.00		75.00	0.00	2,425.00		3.00
206-336-780.000	UNIFORMS	15,000.00		10,052.73	0.00	4,947.27		67.02
206-336-781.000	TURN OUT GEAR	40,000.00		0.00	0.00	40,000.00		0.00
206-336-785.000	EDUCATION	33,000.00		25,679.38	0.00	7,320.62		77.82
206-336-791.000	MEDICAL SUPPLY	10,000.00		10,179.87	5,769.39	9,820.13		50.90

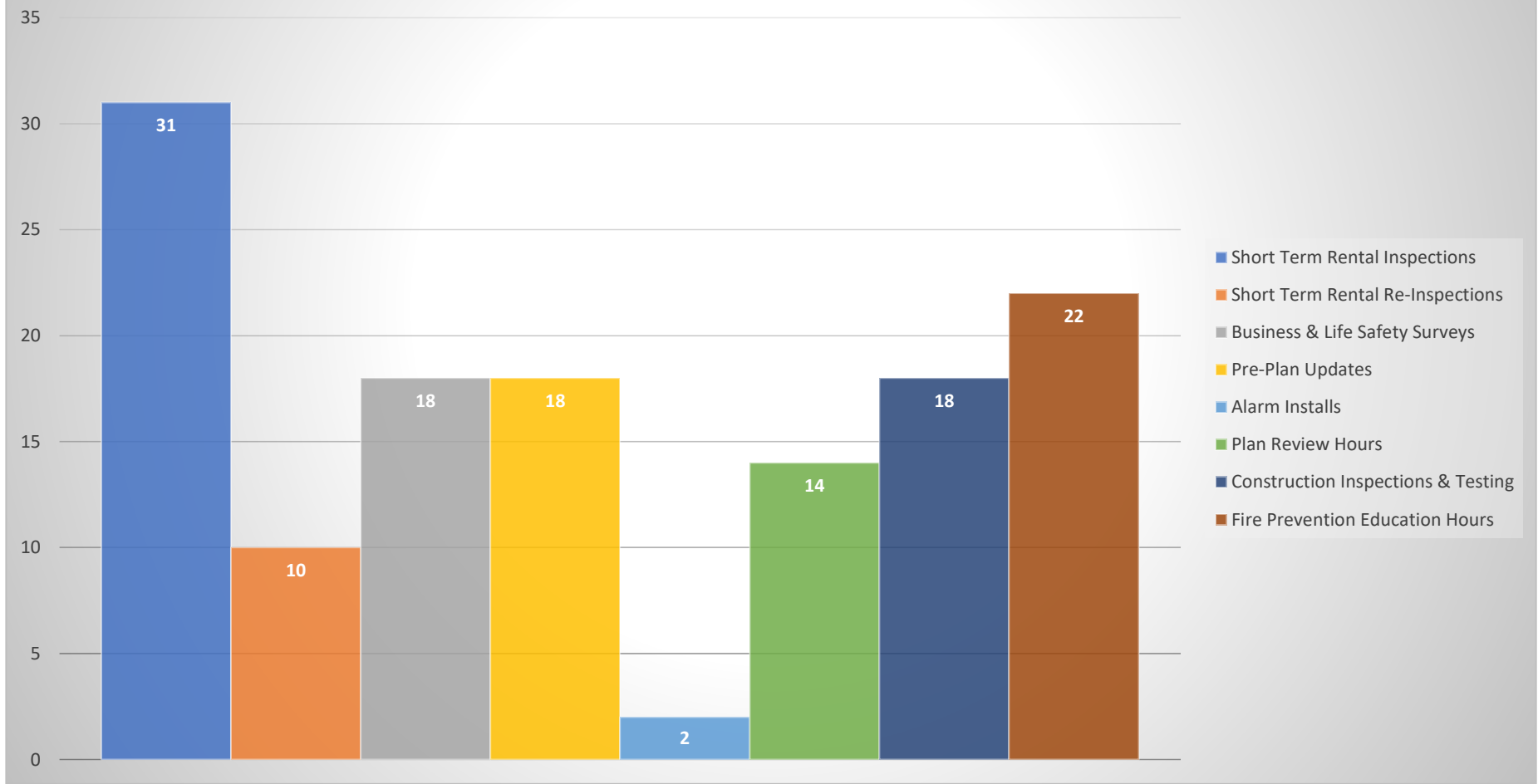
User: Peter

DB: Stfd

PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED
		AMENDED BUDGET	05/31/2024	MONTH 05/31/2024	NORMAL	(ABNORMAL)	
Fund 206 - FIRE FUND							
Expenditures							
206-336-795.000	COMMUNITY RISK REDUCTION	15,000.00	11,167.22	199.70	3,832.78		74.45
206-336-796.000	PHYSICALS	15,000.00	0.00	0.00	15,000.00		0.00
206-336-815.000	GENERAL INSURANCE	35,000.00	38,073.00	0.00	(3,073.00)		108.78
206-336-861.000	TAX CHARGE BACK	1,000.00	811.09	0.00	188.91		81.11
206-336-975.000	TRUCK PAYMENT	0.00	0.00	0.00	0.00		0.00
206-336-980.000	SMALL CAPITAL	0.00	0.00	0.00	0.00		0.00
206-336-985.000	LONG TERM CAPITAL	83,100.00	113,913.66	20,272.26	(30,813.66)		137.08
206-336-986.000	CAPITAL FUND TRANSFER	36,000.00	0.00	0.00	36,000.00		0.00
Total Dept 336 - FIRE FUND		2,140,000.00	1,545,214.93	104,687.80	594,785.07		72.21
TOTAL EXPENDITURES		2,140,000.00	1,545,214.93	104,687.80	594,785.07		72.21
Fund 206 - FIRE FUND:							
TOTAL REVENUES		2,140,000.00	2,378,783.19	3,775.00	(238,783.19)		111.16
TOTAL EXPENDITURES		2,140,000.00	1,545,214.93	104,687.80	594,785.07		72.21
NET OF REVENUES & EXPENDITURES		0.00	833,568.26	(100,912.80)	(833,568.26)		100.00

Department of Fire Prevention Monthly Report to Fire Board April 2024 to May 2024





2024 Current Fire Deaths

51 Deaths in 49 Fires
(as of May 11, 2024)

-3% Decrease YTD Deaths

Compared to 2017-2023 Average

7% Increase YTD Fires

Compared to 2017-2023 Average

Victims

69% Male 31% Female

31% Reported as Disabled

10% Reported as on Oxygen

71% Between 40 and 79 Years Old



Location and Cause

Reported Areas of Origin

#1 Living Area (32%)

#2 Bedroom (20%)

#3 Kitchen (15%)

Reported Fire Causes

#1 Heating (29%)

#1 Smoking (29%)

#2 Explosion (24%)

Alarm Status

No Working Alarms (51% Fires / 49% Victims)

Working Alarms (14% Fires / 14% Victims)

Unknown Status (35% Fires / 37% Victims)



Time and Day

Deadliest Time of Day

6am - 6pm (47%)

6pm - 6am (53%)

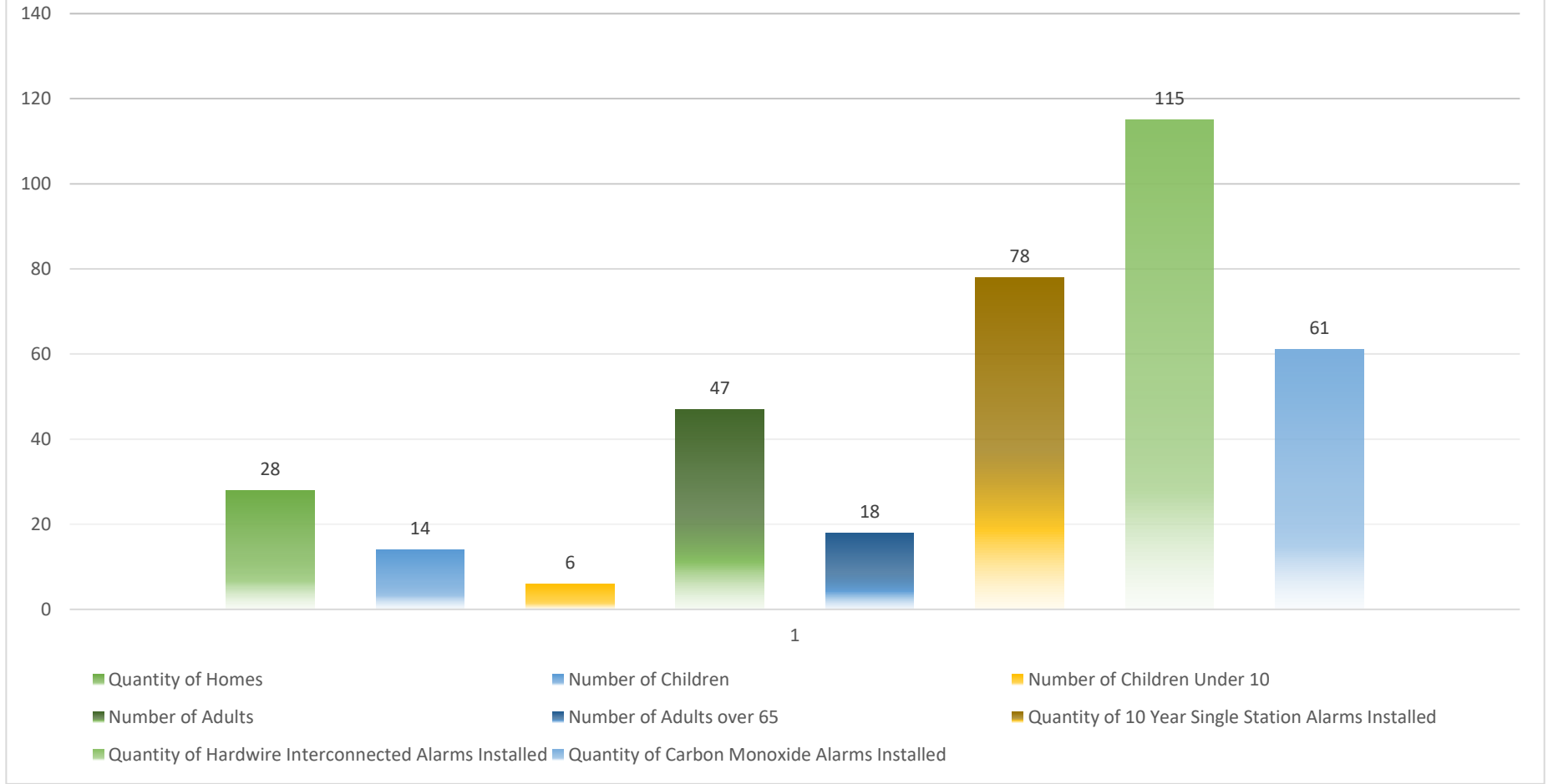
Deadliest Day of Week (Deaths)

#1 Monday (20%)

#2 Tuesday (18%)

#3 Sunday (16%)

DEPARTMENT OF FIRE PREVENTION ALARM INSTALL STATISTICS APRIL 2023 TO APRIL 2024





Sauglasville

Tiffany Hulst Barton · 10m · 🌐



Item #10B4

Shout out to our awesome fire department! I learned about their free smoke/CO2 detector installation program when we bought our place, and decided to trust them instead of trying to figure it out on our own. The FD determined the best place for every detector, and obviously they have a ton more knowledge on the subject than myself. I recommend everyone in the township that meet the criteria take advantage of this program as well.

Today my carbon monoxide detector went off. Remembering what the FD told me when they were installed, I called them and they came. They were able to determine pretty quickly that it was coming from my furnace. I called our HVAC company to come out and it turns out my furnace has a defective part and that this never should have happened with a furnace less than 6 years old.

Folks, this could have had a much worse outcome. We never would have known had it not been for that detector. Please make sure you have a carbon monoxide detector in your home. If you are a Saugatuck Township resident, please look into this program. It is COMPLETELY FREE to you. The peace of mind you will feel is well worth it, trust me. Thanks again to the [Saugatuck Township Fire District](#) on a job well done, twice over. Your commitment to prevention of and minimizing community risk is admirable, and it's working! Thank you! 🙏

saugatuckfire.org

Smoke & CO Alarm Request



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Comment



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Share

		2022-23	2023-24	2023-24	2023-24	2024-25
		ACTUAL	AMENDED	ACTIVITY	PROJECTED	REQUESTED
GL NUMBER	DESCRIPTION		BUDGET	THRU 06/30/24	ACTIVITY	BUDGET
ESTIMATED REVENUES						
Dept 000						
206-000-401.000	SAUGATUCK CITY	417,713.50	517,000.00	518,829.93	518,829.93	559,500.00
206-000-402.000	SAUGATUCK TOWNSHIP	840,950.48	1,072,000.00	1,069,709.31	1,069,709.31	1,197,000.00
206-000-403.000	DOUGLAS CITY	432,575.34	546,000.00	546,472.68	546,472.68	594,500.00
206-000-450.000	FIRE SERVICES	656.00	1,000.00	1,190.00	1,200.00	1,000.00
206-000-460.000	INSPECTION & PLAN REVIEW FEES	29,200.00	1,000.00	29,875.00	33,000.00	10,000.00
206-000-465.000	COST RECOVERY	34,555.08	1,000.00	34,225.83	34,500.00	1,000.00
206-000-528.000	OTHER FEDERAL GRANTS	26,928.05				
206-000-560.000	GRANTS & DONATIONS	35,170.28	1,000.00	129,487.59	130,000.00	1,000.00
206-000-665.000	INTEREST	9,876.58	1,000.00	21,985.86	33,000.00	5,000.00
206-000-685.000	SALES OF ASSETS			25,156.99	25,200.00	
Totals for dept 000 -		1,827,625.31	2,140,000.00	2,376,933.19	2,391,911.92	2,369,000.00
TOTAL ESTIMATED REVENUES		1,827,625.31	2,140,000.00	2,376,933.19	2,391,911.92	2,369,000.00

APPROPRIATIONS
Dept 336 - FIRE FUND

		2022-23	2023-24	2023-24	2023-24	2024-25
		ACTUAL	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/24	ACTIVITY	BUDGET
206-336-702.000	BOARD SALARY	3,300.00	5,000.00	2,200.00	3,300.00	5,000.00
206-336-704.000	CHIEF SALARY	110,271.94	118,000.00	93,076.94	118,000.00	120,000.00
206-336-705.000	OFFICER SALARIES	7,646.03	9,650.00	5,333.47	7,500.00	10,000.00
206-336-708.000	CAREER FIREFIGHTER	412,962.44	575,000.00	413,003.72	495,000.00	615,000.00
206-336-709.000	OPERATIONAL WAGES	99,706.91	100,000.00	74,016.73	100,000.00	110,000.00
206-336-709.500	PAID ON CALL STIPEND	94,242.94	95,000.00	71,598.08	95,000.00	95,000.00
206-336-710.000	FIRE CALLS	62,816.69	70,000.00	45,595.93	63,000.00	70,000.00
206-336-711.000	MEDICAL CALLS	32,664.92	32,000.00	26,317.19	32,000.00	35,000.00
206-336-712.000	TRAINING	26,649.67	48,000.00	18,473.98	32,000.00	35,000.00
206-336-713.000	SPECIAL EVENTS	11,966.33	12,000.00	13,142.46	15,000.00	15,000.00
206-336-720.000	PAYROLL TAXES	68,275.12	98,000.00	59,881.74	85,000.00	111,000.00
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	95,623.16	140,000.00	86,903.91	125,000.00	150,000.00
206-336-722.000	WORKER COMP INSURANCE	55,772.40	100,000.00	48,485.06	55,000.00	100,000.00
206-336-723.000	RETIREMENT	133,531.48	142,000.00	108,041.51	142,000.00	150,000.00
206-336-727.000	OPERATING SUPPLIES	27,302.84	25,000.00	11,211.24	25,000.00	25,000.00
206-336-728.000	GAS & OIL	19,153.74	20,000.00	14,650.26	20,000.00	20,000.00
206-336-730.000	PROFESSIONAL SERVICES	29,970.70	30,000.00	38,539.74	44,000.00	30,000.00
206-336-742.000	TESTING, REPAIR & REPLACEMENT	18,416.37	20,000.00	12,109.66	20,000.00	22,000.00
206-336-745.000	STATION TOOLS	434.39	3,250.00	1,103.22	3,250.00	3,250.00
206-336-746.000	FIRE FIGHTER TOOLS	5,424.67	13,000.00	9,720.80	13,000.00	10,000.00
206-336-751.000	PHONES	11,321.67	13,500.00	10,402.09	13,500.00	19,000.00
206-336-752.000	UTILITIES	15,079.56	20,000.00	11,033.45	15,000.00	20,000.00
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	70,999.13	55,000.00	51,824.62	55,000.00	70,000.00
206-336-761.000	BOAT MAINTENANCE	17,384.88	19,000.00	8,139.94	19,000.00	19,000.00
206-336-762.000	RADIO & PAGER R&R	2,199.79	10,000.00	7,416.17	10,000.00	10,000.00
206-336-763.000	BUILDING REPAIR & MAINTENANCE	20,240.61	30,000.00	10,769.23	30,000.00	33,000.00
206-336-764.000	BUILDING SECURITY		2,000.00	1,669.20	2,000.00	2,000.00
206-336-767.000	DUES & SUBSCRIPTIONS	2,669.73	4,000.00	3,026.50	4,000.00	4,000.00

		2022-23	2023-24	2023-24	2023-24	2024-25
		ACTUAL	AMENDED	ACTIVITY	PROJECTED	REQUESTED
			BUDGET	THRU 06/30/24	ACTIVITY	BUDGET
206-336-770.000	OFFICE EXPENSES	8,456.82	12,000.00	8,299.35	12,000.00	12,000.00
206-336-771.000	TECHNOLOGY	20,281.57	23,000.00	20,316.19	23,000.00	20,000.00
206-336-775.000	BUILDING INSPECTIONS	226.45	2,500.00	75.00	1,000.00	2,500.00
206-336-780.000	UNIFORMS	13,832.34	15,000.00	10,052.73	15,000.00	12,000.00
206-336-781.000	TURN OUT GEAR	28,677.52	40,000.00		40,000.00	40,000.00
206-336-785.000	EDUCATION	16,883.22	33,000.00	25,679.38	33,000.00	33,000.00
206-336-791.000	MEDICAL SUPPLY	6,880.01	20,000.00	4,410.48	10,000.00	20,000.00
206-336-795.000	COMMUNITY RISK REDUCTION	10,962.55	15,000.00	10,967.52	15,000.00	15,000.00
206-336-796.000	PHYSICALS	13,545.09	15,000.00		7,500.00	15,000.00
206-336-815.000	GENERAL INSURANCE	29,719.00	35,000.00	38,073.00	38,250.00	40,000.00
206-336-861.000	TAX CHARGE BACK	988.72	1,000.00	811.09	900.00	1,000.00
206-336-975.000	TRUCK PAYMENT	419,307.50				
206-336-985.000	LONG TERM CAPITAL	58,679.44	83,100.00	93,641.40	200,000.00	250,250.00
206-336-986.000	CAPITAL FUND TRANSFER		36,000.00		100,000.00	
Totals for dept 336 - FIRE FUND		2,084,468.34	2,140,000.00	1,470,012.98	2,137,200.00	2,369,000.00
TOTAL APPROPRIATIONS		2,084,468.34	2,140,000.00	1,470,012.98	2,137,200.00	2,369,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 206		(256,843.03)		906,920.21	254,711.92	
BEGINNING FUND BALANCE		902,987.44	646,144.41	646,144.41	646,144.41	900,856.33
ENDING FUND BALANCE		646,144.41	646,144.41	1,553,064.62	900,856.33	900,856.33

Fund 210 - REGIONAL TRAINING CENTER

ESTIMATED REVENUES

Dept 000

210-000-560.000 GRANTS & DONATIONS

64,250.00

6,000.00

210-000-561.000 REGIONAL TRAINING CENTER

6,250.00

4,750.00

Totals for dept 000 -

70,500.00

10,750.00

TOTAL ESTIMATED REVENUES

70,500.00

10,750.00

APPROPRIATIONS

Dept 338 - TRAINING CENTER

210-338-730.000 PROFESSIONAL SERVICES

4,300.00

210-338-805.000 REGIONAL TRAINING CENTER

65,630.33

2,536.93

Totals for dept 338 - TRAINING CENTER

65,630.33

6,836.93

TOTAL APPROPRIATIONS

65,630.33

6,836.93

NET OF REVENUES/APPROPRIATIONS - FUND 210

	4,869.67		3,913.07		
BEGINNING FUND BALANCE	18,349.87	23,219.54	23,219.54	23,219.54	23,219.54
ENDING FUND BALANCE	23,219.54	23,219.54	27,132.61	23,219.54	23,219.54

ESTIMATED REVENUES - ALL FUNDS	1,898,125.31	2,140,000.00	2,387,683.19	2,391,911.92	2,369,000.00
APPROPRIATIONS - ALL FUNDS	2,150,098.67	2,140,000.00	1,476,849.91	2,137,200.00	2,369,000.00
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	(251,973.36)		910,833.28	254,711.92	
BEGINNING FUND BALANCE - ALL FUNDS	921,337.31	669,363.95	669,363.95	669,363.95	924,075.87
ENDING FUND BALANCE - ALL FUNDS	669,363.95	669,363.95	1,580,197.23	924,075.87	924,075.87



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township

Item #12B



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

Fire District Board - Agenda Item Report

FROM: Deputy Chief Chris Mantels

MEETING DATE: May 20th, 2024

SUBJECT: Public Hearing for 2024-25 Proposed Fiscal Year Budget

DESCRIPTION:

The Fire District Fire Administrative Board must hold a public hearing to review the proposed 2024-25 Fiscal Year budget. As in years past, I propose we hold the public hearing during the regularly scheduled Fire Board meeting on June 17th, 2024, at 5:00pm.

SAMPLE MOTION:

I _____ motion to schedule the 2024-25 Fiscal Year Budget Hearing for June 17th, 2024, at 5:00pm at the Saugatuck Township Fire District Station and to authorize Fire District staff to publish the notices of the meeting on behalf of the Fire Board Secretary. I _____ 2nd the Motion. (Roll Call Vote)

To Thank You



Dear Saugatuck Fire Department,
 Our family was touched by the support extended by your department during the loss of Tom Mayne, our son, brother and father. Tom's bigger than life personality would have been humbled, as were we, by your presence as we said our final goodbye. The brotherhood wrapped us in comfort. Thank you.

Sincerely,
 The Mayne Family

[REDACTED]

To the Chief of the Squad -
I want to acknowledge
and thank two of your
team who helped me out of
a "situation" (Turkey
April 5 - evening)
Brad and Riley [REDACTED]
THE BEST -
OUR thanks to them.



thank
you

To: Riley and Brad -

I want to thank the "dynamic duo" team who helped me out on Friday morning - April 5.

You two are a professional, capable, and "confidence inspiring" pair. Your responsive timing and intervention was very much appreciated.

YOU ARE THE BEST - Thank you Kristine Rose!