



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – June 17th, 2024

AGENDA

1. Call to Order:
2. Pledge of Allegiance *(Stand if you are able):*
3. Roll Call:
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda *(additions / deletions):*
6. Approval of Minutes:
 - A. **May 20th, 2024 – Regular Meeting**
7. Public Comment on Agenda Items Only: *(The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.)*
8. Request for Payment:
 - A. **Budget Amendment – Fiscal Year End (Roll Call Vote)**
 - B. **Account Payables (Roll Call Vote)**
 - C. **Financial Report**
9. Fire Chief Comments:
 - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
 - B. **Community Risk Reduction**
 1. **Department of Fire Prevention – Monthly Report**
 2. **Michigan Fire Inspectors Society - Fatal Fire Statistics**
 - C. **Cost Recovery Update**
 1. **Received \$1,730.00 payment for Illegal Burn.**
 - D. **Grant Applications**
 1. **None**
 - E. **Certifications**
 1. **Fire Officer II – Sean Marr**
 2. **Emergency Medical Technician (EMT-B) Class – Written and Practical Successful Completion**
 - i. **Brad Esquivel**
 - ii. **Caleb Hosier**
 - iii. **Marcie Hunderman**
 - iv. **Kevin Stevens**
10. Unfinished Business:
 - A. **None**
11. New Business:
 - A. **None**
12. Correspondence:
 - A. **Correspondence**
13. Public Comments: *(The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.)*
14. Fire Board Comments:
15. Adjournment:

NOTICE

Requests for accommodation or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



SAUGATUCK TOWNSHIP FIRE DISTRICT

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Item #6A



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – May 20th, 2024

DRAFT MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen, C. North
ABSENT: None
Also Present: Chief Greg Janik, D.C. Mantels, W. Bales, P. Stanislawski
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
Motion by Phelps, 2nd by North, to approve the agenda as presented. No discussion. Motion passes by unanimous by voice vote.
6. **Special Guest Speaker – Carlos Acevedo – Presentation of donation on behalf of Saugatuck Masonic Lodge.**
 - A. **George presented a \$1,500 donation on behalf of Saugatuck Masonic Lodge for the Attenuator Truck.**
7. Approval of Minutes:
 - A. **April 15th, 2024 – Regular Meeting**
Motion by Beckman, 2nd by Fox to approve the minutes of the 4/15/2024 regular meeting as presented. No discussion. Motion passes by unanimous by voice vote.
 - B. **April 15th, 2024 – Closed Session**
Motion by Phelps, 2nd by Aldrich to approve the minutes of the 4/15/2024 closed session meeting as presented. No discussion. Motion passes by unanimous by voice vote.
8. Public Comment on Agenda Items Only (Limit 3 minutes):
 - A. **None**
9. Request for Payment:
 - A. **Account Payables (Roll Call Vote)**
Motion by Phelps 2nd by Beckman to pay the invoices in the amount of \$119,506.27. No discussion.
YAYS: Phelps, Beckman, Aldrich, Fox, Verplank, Pullen, North
NAYS: None
ABSENT: None
Motion passes: 7:0.
 - B. **Financial Report**
 - i. **Financial Report was reviewed by P. Stanislawski**
 1. **Next month in June will have a budget adjustment to allocate the donations to capital for the new truck.**
10. Fire Chief Comments:
 - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
 1. **Incidents – 331 year to date**
 2. **Average Response Time year to date – 6:54**
 - B. **Community Risk Reduction**
 1. **Department of Fire Prevention – Monthly Report**
 2. **Michigan Fire Inspectors Society - Fatal Fire Statistics**
 3. **Volume of Smoke and CO Alarms Installed**
 4. **Carbon Monoxide (CO) Alarm Install Save**



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5. CPR Class Held for Star of Saugatuck and Old Pike Cottages – 14 staff trained.
 - C. Cost Recovery Update
 1. None
 - D. Grant Applications
 1. MI EGRAMS Turnout Gear for Full-Time Staff – Submitting for \$31,500 in Turnout Gear
 - i. All Full-Time firefighters are eligible for \$3,500 per firefighter towards a set of gear.
 - ii. The grant will cover approx. 2/3 of the cost for each firefighter.
 - iii. It will be submitted by May 31st on the deadline.
 - E. 4th of July Fireworks will be on July 5th.
 - F. Comcast Agreement Renegotiated down to \$190/month from \$435/month.
 1. Comcast bill was reduced, however there will now be a bill from OITVOIP for the phone system.
 - G. Hydrant Inventory in Fire District Coverage Area
 1. At the last Fire Board meeting, the Board asked that the list be separated by municipality.
 2. Chief Janik, Erik Kirchert, and Chris Bernhardt worked hard to complete the task.
 3. The spreadsheet is now separated and easily searchable by municipality.
 4. Douglas completed all of their assessments, but Saugatuck and the Township still need to complete their own assessments with assistance of the Fire District.
 - H. Holland Fire Department Mutual Aid Training
 1. Fire Prevention staff attended the West Michigan Fire Inspector training in Holland last week.
 2. Personnel assisted in pre-planning the new facility, and then observed the evolution and mock evacuation of the facility.
11. Unfinished Business:
- A. Ambulance Committee 2.0 Update
 1. Last week the committee toured the Grand Rapids Life EMS facility.
 2. The committee was all blown away on the level of professionalism and high caliber facilities.
 3. AMR has been notified of the upcoming changes.
 4. Life EMS will take over ALS Coverage to the Fire District coverage area on June 1st.
 5. The fee schedule is beneficial to all taxpayers and visitors for end user fees.
 6. This is primarily a business decision, and has absolutely no reflection on the crews or personnel that work for AMR.
 - B. Special Event Fee Committee Update
 1. The committee met, and then Tarue met with the Chief.
 2. The committee is suggesting that we would not charge for a few of the events.
 3. Asked the Chief to come up with an amount to charge for each event.
 4. Chief will be working on a draft and will send it to the committee.
 - C. Performance Review – Chief Janik – Status Update
 1. Cathy has sent all of the forms to board members, and if you haven't received it let Cathy know.
 2. Chief requested that we do not do the review during the public hearing in June.
12. New Business:
- A. Fiscal Year 2024-25 Requested Budget
 1. Peter presented the requested budget.
 2. Chief and the staff will prepare the budget packet to distribute to the board and councils.
 3. Chief and staff will prepare a PowerPoint for the public hearing.



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B. Schedule Budget Public Hearing (Roll Call Vote)

Motion by Phelps 2nd by Pullen to schedule the 2024-25 Fiscal Year Budget Hearing for June 17th, 2024, at 5:00pm at the Saugatuck Township Fire District Station and to authorize Fire District staff to publish the notices of the meeting on behalf of the Fire Board Secretary.

YAYS: Phelps, Pullen, Aldrich, Beckman, Fox, Verplank, North

NAYS: None

ABSENT: None

Motion passes: 7:0.

C. Collective Bargaining Agreement

1. The current agreement expires the end of June.
2. We are currently over budget on professional services and the lawyer is holding the April bills.
3. Chief hasn't done anything with the CBA since he doesn't want the lawyer to review it and go further into debt.
4. Peter suggested that we shuffle funds from other line items in to professional services during the budget adjustment.
5. Chief will talk with the attorney and try to get a not to exceed cost for reviewing the draft CBA.
6. Suggested to work on the draft and iron it out between the department and Union before it ever goes to the attorney for review.

13. Correspondence:

- A. Thank you – Tom Mayne Family
- B. Thank you – EMS Response in April

14. Public Comments: (Limit 3 minutes):

- A. Chris Mantels – Concurred on behalf of the Union that we are looking forward to negotiating with the Chief and not having attorneys involved. We all learned a lot from the template document we were handed. We don't intend to send it to our attorney until the final draft is agreed upon by all parties.

15. Fire Board Comments:

Aldrich - None

Beckman – Is it possible to move this meeting to the Township office for ADA accessibility. Staff will explore the feasibility and report back to the Board.

Eric was asked the question why we can't get a resort tax or lodging tax for the Fire Department from rentals and lodging. Discussion of using cost recovery for short term rentals as an option instead.

Fox – None

Verplank – None

Phelps - None

Pullen – None

North – Had to leave at 5:15pm for another city meeting.

16. Adjournment:

Meeting adjourned at 5:34pm.

NOTICE

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Please contact Saugatuck Township Fire District at 269-857-3000 for further information.

SAUGATUCK FIRE DISTRICT
 JOURNAL ENTRY
 JE: 239

Item #8A

Post Date: 06/12/2024
 Entry Date: 06/12/2024
 Description: BUDGET ADJUSTMENT YEAR END

Entered By: BSA
 Journal: BA

GL #	Description	Increase/ (Decrease)
206-000-401.000	SAUGATUCK CITY	1,829.93
206-000-402.000	SAUGATUCK TOWNSHIP	(2,290.69)
206-000-403.000	DOUGLAS CITY	472.68
206-000-450.000	FIRE SERVICES	190.00
206-000-460.000	INSPECTION & PLAN REVIEW FEES	38,000.00
206-000-465.000	COST RECOVERY	35,000.00
206-000-560.000	GRANTS & DONATIONS	130,000.00
206-000-665.000	INTEREST	28,000.00
206-000-685.000	SALES OF ASSETS	31,267.52
206-336-711.000	MEDICAL CALLS	2,000.00
206-336-713.000	SPECIAL EVENTS	3,000.00
206-336-730.000	PROFESSIONAL SERVICES	15,000.00
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	11,000.00
206-336-815.000	GENERAL INSURANCE	3,100.00
206-336-985.000	LONG TERM CAPITAL	228,369.44
210-000-560.000	GRANTS & DONATIONS	6,000.00
210-000-561.000	REGIONAL TRAINING CENTER	4,750.00
210-338-730.000	PROFESSIONAL SERVICES	8,213.07
210-338-805.000	REGIONAL TRAINING CENTER	2,536.93
Revenue Change:		273,219.44
Expenditure Change:		273,219.44
Budgeted Change To Fund Balance:		0.00

APPROVED BY: _____

06/13/2024 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 05/21/2024 - 06/17/2024				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
05/24/2024	DD5345(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,939.35
05/24/2024	DD5346(A)	BETTS, MICHAEL	PAYROLL	2,090.39
05/24/2024	DD5347(A)	CAPEL, RILEY	PAYROLL	1,422.71
05/24/2024	DD5348(A)	DALTON, PHIL	PAYROLL	1,150.57
05/24/2024	DD5349(A)	HOSIER, CALEB	PAYROLL	1,140.26
05/24/2024	DD5350(A)	JANIK, GREG	PAYROLL	2,133.98
05/24/2024	DD5351(A)	MANTELS, CHRISTOPHER	PAYROLL	2,539.58
05/24/2024	DD5352(A)	MEYER, KYLE	PAYROLL	1,792.98
05/24/2024	DD5353(A)	STEVENS, KEVIN	PAYROLL	1,151.88
05/24/2024	EFT1443(E)	457 MERS	PAYROLL	1,700.21
05/24/2024	EFT1444(E)	INTERNAL REVENUE SERVICE	PAYROLL	6,013.69
05/24/2024	EFT1445(E)	MERS	PAYROLL	5,854.00
05/24/2024	EFT1446(E)	DEFINED CONTRIBUTION	PAYROLL	2,149.59
05/24/2024	EFT1447(E)	HEALTH SAVINGS PLAN	PAYROLL	690.86
05/24/2024	EFT1448(E)	STATE OF MICHIGAN	PAYROLL	2,586.34
05/24/2024	EFT1449(E)	SAUGATUCK AREA PROFESSIONAL L	PAYROLL	50.00
05/31/2024	3141(E)	VERIZON WIRELESS	CELL PHONES & MODEMS	554.31
06/07/2024	DD5354(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,889.36
06/07/2024	DD5355(A)	BETTS, MICHAEL	PAYROLL	2,040.41
06/07/2024	DD5356(A)	CAPEL, RILEY	PAYROLL	1,372.71
06/07/2024	DD5357(A)	DALTON, PHIL	PAYROLL	1,020.06
06/07/2024	DD5358(A)	HOSIER, CALEB	PAYROLL	1,140.26
06/07/2024	DD5359(A)	JANIK, GREG	PAYROLL	2,134.00
06/07/2024	DD5360(A)	MANTELS, CHRISTOPHER	PAYROLL	2,489.57
06/07/2024	DD5361(A)	MEYER, KYLE	PAYROLL	1,742.99
06/07/2024	DD5362(A)	STEVENS, KEVIN	PAYROLL	1,101.87
06/07/2024	EFT1450(E)	457 MERS	PAYROLL	1,700.21
06/07/2024	EFT1451(E)	MISDU	PAYROLL	80.50
06/07/2024	EFT1452(E)	INTERNAL REVENUE SERVICE	PAYROLL	6,013.63
06/07/2024	EFT1453(E)	DEFINED CONTRIBUTION	PAYROLL	2,149.59
06/07/2024	EFT1454(E)	SAUGATUCK AREA PROFESSIONAL L	PAYROLL	400.00
06/12/2024	20726	PHELPS, DONALD	PAYROLL	44.04
06/12/2024	DD5363(A)	ALDRICH, STACEY	PAYROLL	43.04
06/12/2024	DD5364(A)	BALES, WENDY	PAYROLL	2,650.22
06/12/2024	DD5365(A)	BECKMAN, ERIC	PAYROLL	43.05
06/12/2024	DD5366(A)	BEEK, HEATHER	PAYROLL	367.55
06/12/2024	DD5367(A)	BERNHARDY, CHRISTOPHER	PAYROLL	122.88
06/12/2024	DD5368(A)	BETTS, MICHAEL	PAYROLL	881.03

06/13/2024 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 05/21/2024 - 06/17/2024				
Check Date	Check	Vendor Name	Description	Amount
06/12/2024	DD5369(A)	BLATT, DAVID	PAYROLL	499.04
06/12/2024	DD5370(A)	BLOK, MICHAEL	PAYROLL	887.13
06/12/2024	DD5371(A)	BRINK, CHAD	PAYROLL	1,093.56
06/12/2024	DD5372(A)	CAPEL, RILEY	PAYROLL	12.22
06/12/2024	DD5373(A)	DALTON, PHIL	PAYROLL	342.46
06/12/2024	DD5374(A)	ESQUIVEL, BRADLEY	PAYROLL	533.58
06/12/2024	DD5375(A)	GARGANO, MARK	PAYROLL	641.61
06/12/2024	DD5376(A)	HOSIER, CALEB	PAYROLL	17.11
06/12/2024	DD5377(A)	HUNDERMAN, MARCIE	PAYROLL	1,259.14
06/12/2024	DD5378(A)	JANIK, GREG	PAYROLL	197.75
06/12/2024	DD5379(A)	KIRCHERT, ERIK	PAYROLL	754.62
06/12/2024	DD5380(A)	MANTELS, CHRISTOPHER	PAYROLL	36.82
06/12/2024	DD5381(A)	MARR, SEAN	PAYROLL	1,657.82
06/12/2024	DD5382(A)	MEISTE, JAMES	PAYROLL	746.39
06/12/2024	DD5383(A)	MEYER, KYLE	PAYROLL	120.98
06/12/2024	DD5384(A)	NORTH, CATHY	PAYROLL	43.05
06/12/2024	DD5385(A)	POST, RYAN	PAYROLL	154.18
06/12/2024	DD5386(A)	PULLEN, TARUE	PAYROLL	44.05
06/12/2024	DD5387(A)	SEYMOUR, SCOTT	PAYROLL	793.48
06/12/2024	DD5388(A)	STARRING, LINUS	PAYROLL	691.90
06/12/2024	DD5389(A)	STEVENS, KEVIN	PAYROLL	232.46
06/12/2024	DD5390(A)	VERPLANK, JANE	PAYROLL	44.05
06/12/2024	DD5391(A)	WETZEL, EVAN	PAYROLL	1,959.92
06/12/2024	EFT1455(E)	457 MERS	PAYROLL	1,538.14
06/12/2024	EFT1456(E)	INTERNAL REVENUE SERVICE	PAYROLL	5,072.53
06/12/2024	EFT1457(E)	DEFINED CONTRIBUTION	PAYROLL	1,134.82
06/12/2024	EFT1458(E)	SAUGATUCK AREA PROFESSIONAL L	PAYROLL	400.00
06/12/2024	STUB113(A)	MINNIEAR, HARRY	PAYROLL	0.00
06/17/2024	3142(E)	ARROWASTE	TRASH	85.43
06/17/2024	3143(E)	COMCAST	INTERNET	60.87
06/17/2024	3144(E)	FIRST BANKCARD	SUPPLIES, TRAINING & MAINTENANCE	3,055.91
06/17/2024	3145(E)	MICHIGAN GAS UTILITIES	NATURAL GAS	58.74
06/17/2024	3146(E)	MCKESSON	MEDICAL SUPPLIES	54.63
06/17/2024	3147(E)	PRIORITY HEALTH	HEALTH INSURANCE	6,366.31
06/17/2024	3148(E)	SHELL	GASOLINE & DIESEL	1,563.43
06/17/2024	3149(E)	VERIZON WIRELESS	CELL PHONES & MODEMS	554.31
06/17/2024	3150(E)	ZORO	SUPPLIES	327.25
06/17/2024	3151(A)	AEROS IT GROUP	COMPUTER SERVICES	842.50
06/17/2024	3152(A)	APPLIED IMAGING	COPIER USE	339.95
06/17/2024	3153(A)	BEAVER RESEARCH COMPANY	SUPPLIES	322.23

06/13/2024 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 05/21/2024 - 06/17/2024				
Check Date	Check	Vendor Name	Description	Amount
06/17/2024	3154(A)	CONSOLIDATED FLEET SERVICES LL	ANNUAL INSPECTIONS 2151	975.00
06/17/2024	3155(A)	DEBRA FROSTY	UNIFORMS	103.00
06/17/2024	3156(A)	GALLS LLC	UNIFORMS	332.09
06/17/2024	3157(A)	GROUND MANAGEMENT SOLUTIONS	LANDSCAPING MAINTENANCE	79.00
06/17/2024	3158(A)	HO BOSTROM CO INC	SCBA BRACKETS	2,058.53
06/17/2024	3159(A)	MASTER MEDICAL EQUIPMENT	AED	1,195.00
06/17/2024	3160(A)	RAF ELECTRIC INC	BOAT DOCK	990.00
06/17/2024	3161(A)	CITY OF SAUGATUCK	FINANCE SERIVES	1,500.00
06/17/2024	3162(A)	SPENCER MANUFACTURING INC	2151 MAINTENANCE	845.73
06/17/2024	3163(A)	STANDARD	INSURANCE	1,108.16
06/17/2024	3164(A)	STRYKER SALES LLC	BATTERY	1,395.72
06/17/2024	3165(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	321.60
06/17/2024	20727	WORKING FIRE FURNITURE MATTRES	FURNITURE HEAD REST	3,745.01
06/17/2024	20728	IHLE AUTO PARTS	PARTS	167.07
06/17/2024	20729	BUSSCHER'S PUMPING INC	FLOOR DRAIN	500.00
06/17/2024	20730	BUSSCHER'S SEPTIC TANK & EXCAV	RISER CONCRETE CUT	593.00
06/17/2024	20731	WINDWOOD PROPERTY SERVICES L	LAWN MAINTENANCE	180.00
06/17/2024	20732	FOREST VIEW EXECUTIVE SERVICES	SPRINKLING SYSTEM	65.00
06/17/2024	20733	OVERISEL LUMBER CO	SUPPLIES	193.38
06/17/2024	20734	RATHCO	911 GREEN SIGNS	495.50
06/17/2024	20735	WEST MICHIGAN FLEET PARTS INC	2161 PLASTIC TUBING	49.90
Total of 99 Checks:				115,820.73
Less 0 Void Checks:				0.00
Total of 99 Disbursements:				115,820.73

Item #8B

Vendor Name	Description	Amount
1. AEROS IT GROUP	COMPUTER SERVICES	842.50
2. APPLIED IMAGING	COPIER USE	339.95
3. ARROWASTE	TRASH	85.43
4. BEAVER RESEARCH COMPANY	SUPPLIES	322.23
5. BUSSCHER'S PUMPING INC	FLOOR DRAIN	500.00
6. BUSSCHER'S SEPTIC TANK &	EXCAVATING	593.00
	RISER CONCRETE CUT	
7. CITY OF SAUGATUCK	FINANCE SERIVES	1,500.00
8. COMCAST	INTERNET	60.87
9. CONSOLIDATED FLEET SERVICES LLC	ANNUAL INSPECTIONS 2151	975.00
10. DEBRA FROSTY	UNIFORMS	103.00
11. FIRST BANKCARD	SUPPLIES, TRAING & MAINTENANCE	3,055.91
12. FOREST VIEW EXECUTIVE SERVICES	SPRINKLING SYSTEM	65.00
13. GALLS LLC	UNIFORMS	139.83
	UNIFORMS	192.26
	TOTAL	332.09
14. GROUND MANAGEMENT SOLUTIONS LLC	LANDSCAPING MAINTENANCE	79.00
15. HO BOSTROM CO INC	SCBA BRACKETS	2,058.53
16. IHLE AUTO PARTS	PARTS	167.07
17. MASTER MEDICAL EQUIPMENT	AED	1,195.00
18. MCKESSON	MEDICAL SUPPLIES	54.63
19. MICHIGAN GAS UTILITIES	NATURAL GAS	58.74
20. OVERISEL LUMBER CO	SUPPLIES	193.38
21. PRIORITY HEALTH	HEALTH INSURANCE	6,366.31
22. RAF ELECTRIC INC	BOAT DOCK	990.00
23. RATHCO	911 GREEN SIGNS	495.50
24. SHELL	GASOLINE & DIESEL	1,563.43
25. SPENCER MANUFACTURING INC	2151 MAINTENANCE	845.73
26. STANDARD	INSURANCE	1,108.16
27. STRYKER SALES LLC	CHARGER	892.24
	BATTERY	503.48
	TOTAL	1,395.72
28. VERIZON WIRELESS	CELL PHONES & MODEMS	554.31

User: BSA

EXP CHECK RUN DATES 05/21/2024 - 06/17/2024

DB: Stfd

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Vendor Name	Description	Amount
	CELL PHONES & MODEMS	554.31
	TOTAL	1,108.62
29. WEST MICHIGAN FLEET PARTS INC	2161 PLASTIC TUBING	49.90
30. WEST MICHIGAN UNIFORM	SHOP TOWELS	321.60
31. WINDWOOD PROPERTY SERVICES LLC	LAWN MAINTENANCE	180.00
32. WORKING FIRE FURNITURE MATTRESS CO	FURNITURE HEAD REST	159.98
	FURNITURE	3,585.03
	TOTAL	3,745.01
33. ZORO	SUPPLIES	160.77
	BATTERIES	51.20
	SUPPLIES	115.28
	CREDIT	(107.99)
	TOTAL	219.26
TOTAL - ALL VENDORS		30,970.57

User: BSA

DB: Stfd

PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGDG USED
		AMENDED BUDGET	NORMAL	(ABNORMAL)	MONTH 06/30/2024	NORMAL	(ABNORMAL)	
Fund 206 - FIRE FUND								
Revenues								
Dept 000								
206-000-401.000	SAUGATUCK CITY	518,829.93		518,829.93	0.00		0.00	100.00
206-000-402.000	SAUGATUCK TOWNSHIP	1,069,709.31		1,069,709.31	0.00		0.00	100.00
206-000-403.000	DOUGLAS CITY	546,472.68		546,472.68	0.00		0.00	100.00
206-000-450.000	FIRE SERVICES	1,190.00		1,190.00	0.00		0.00	100.00
206-000-460.000	INSPECTION & PLAN REVIEW FEES	39,000.00		38,100.00	3,000.00		900.00	97.69
206-000-465.000	COST RECOVERY	36,000.00		35,960.83	1,735.00		39.17	99.89
206-000-560.000	GRANTS & DONATIONS	131,000.00		130,987.59	1,500.00		12.41	99.99
206-000-665.000	INTEREST	29,000.00		28,454.01	0.00		545.99	98.12
206-000-685.000	SALES OF ASSETS	31,267.52		31,267.52	6,110.53		0.00	100.00
Total Dept 000		2,402,469.44		2,400,971.87	12,345.53		1,497.57	99.94
TOTAL REVENUES		2,402,469.44		2,400,971.87	12,345.53		1,497.57	99.94
Expenditures								
Dept 336 - FIRE FUND								
206-336-702.000	BOARD SALARY	5,000.00		2,800.00	300.00		2,200.00	56.00
206-336-704.000	CHIEF SALARY	118,000.00		101,538.48	4,230.77		16,461.52	86.05
206-336-705.000	OFFICER SALARIES	9,650.00		6,729.34	750.02		2,920.66	69.73
206-336-708.000	CAREER FIREFIGHTER	575,000.00		450,600.64	18,798.46		124,399.36	78.37
206-336-709.000	OPERATIONAL WAGES	100,000.00		88,834.45	9,181.65		11,165.55	88.83
206-336-709.500	PAID ON CALL STIPEND	95,000.00		82,804.96	5,724.92		12,195.04	87.16
206-336-710.000	FIRE CALLS	70,000.00		49,742.07	2,026.26		20,257.93	71.06
206-336-711.000	MEDICAL CALLS	34,000.00		30,965.86	2,446.81		3,034.14	91.08
206-336-712.000	TRAINING	48,000.00		21,316.52	1,651.32		26,683.48	44.41
206-336-713.000	SPECIAL EVENTS	15,000.00		13,390.65	248.19		1,609.35	89.27
206-336-720.000	PAYROLL TAXES	98,000.00		66,512.28	3,497.04		31,487.72	67.87
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	140,000.00		106,179.92	8,174.47		33,820.08	75.84
206-336-722.000	WORKER COMP INSURANCE	100,000.00		48,485.06	0.00		51,514.94	48.49
206-336-723.000	RETIREMENT	142,000.00		119,523.15	5,827.49		22,476.85	84.17
206-336-727.000	OPERATING SUPPLIES	25,000.00		13,205.98	946.05		11,794.02	52.82
206-336-728.000	GAS & OIL	20,000.00		17,952.04	1,563.43		2,047.96	89.76
206-336-730.000	PROFESSIONAL SERVICES	45,000.00		40,039.74	1,500.00		4,960.26	88.98
206-336-742.000	TESTING, REPAIR & REPLACEMENT	20,000.00		13,433.22	975.00		6,566.78	67.17
206-336-745.000	STATION TOOLS	3,250.00		1,103.22	0.00		2,146.78	33.95
206-336-746.000	FIRE FIGHTER TOOLS	13,000.00		9,860.77	0.00		3,139.23	75.85
206-336-751.000	PHONES	13,500.00		12,529.22	695.18		970.78	92.81
206-336-752.000	UTILITIES	20,000.00		13,152.47	144.17		6,847.53	65.76
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	66,000.00		62,844.61	4,973.84		3,155.39	95.22
206-336-761.000	BOAT MAINTENANCE	19,000.00		9,322.95	990.00		9,677.05	49.07
206-336-762.000	RADIO & PAGER R&R	10,000.00		7,416.17	0.00		2,583.83	74.16
206-336-763.000	BUILDING REPAIR & MAINTENANCE	30,000.00		19,408.11	5,264.41		10,591.89	64.69
206-336-764.000	BUILDING SECURITY	2,000.00		1,669.20	0.00		330.80	83.46
206-336-767.000	DUES & SUBSCRIPTIONS	4,000.00		3,645.99	450.00		354.01	91.15
206-336-770.000	OFFICE EXPENSES	12,000.00		9,233.47	575.95		2,766.53	76.95
206-336-771.000	TECHNOLOGY	23,000.00		22,183.11	842.50		816.89	96.45
206-336-775.000	BUILDING INSPECTIONS	2,500.00		75.00	0.00		2,425.00	3.00
206-336-780.000	UNIFORMS	15,000.00		10,567.25	514.52		4,432.75	70.45
206-336-781.000	TURN OUT GEAR	40,000.00		0.00	0.00		40,000.00	0.00
206-336-785.000	EDUCATION	33,000.00		25,679.38	0.00		7,320.62	77.82
206-336-791.000	MEDICAL SUPPLY	20,000.00		12,874.81	2,694.94		7,125.19	64.37
206-336-795.000	COMMUNITY RISK REDUCTION	15,000.00		12,059.02	891.80		2,940.98	80.39
206-336-796.000	PHYSICALS	15,000.00		0.00	0.00		15,000.00	0.00

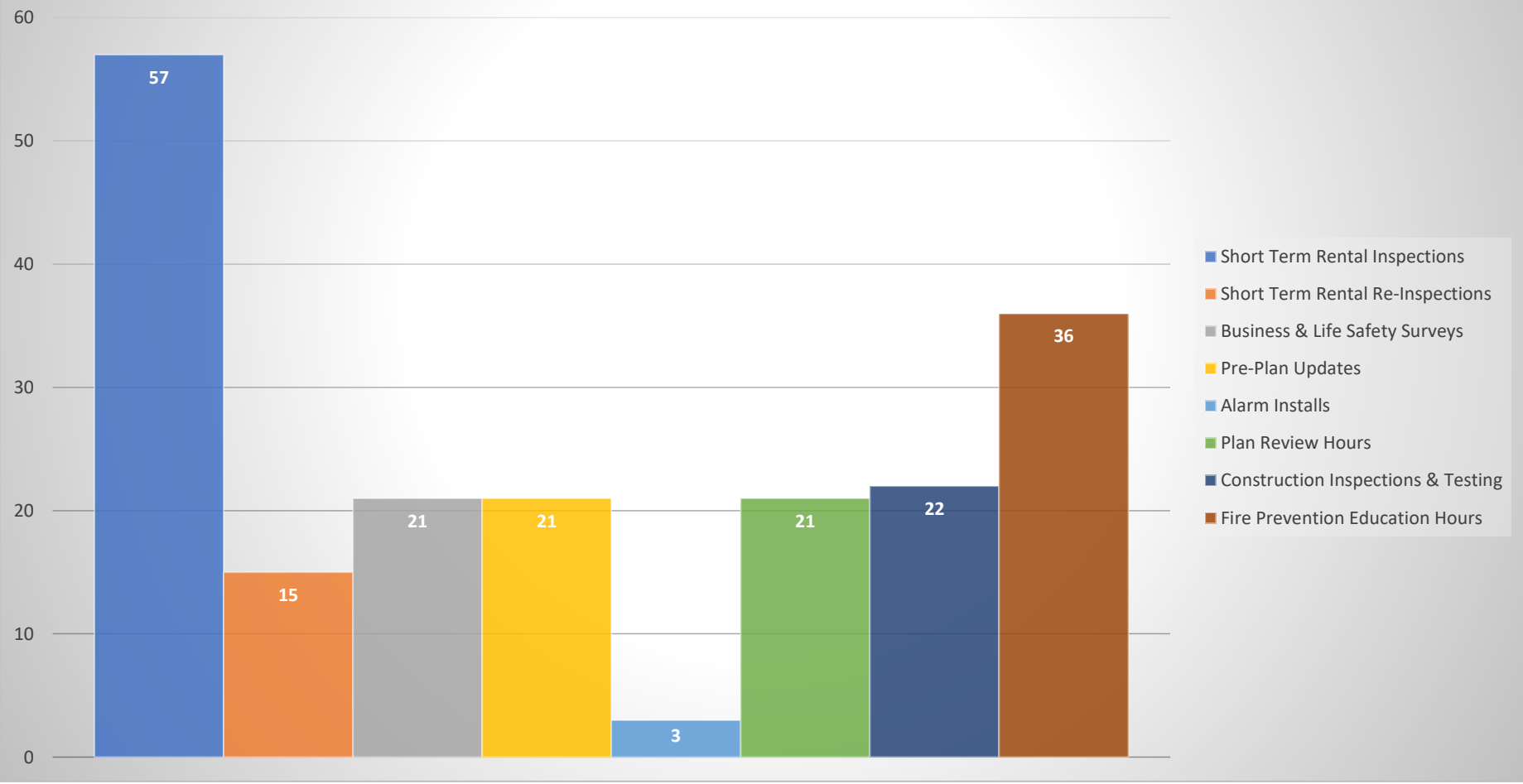
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PERIOD ENDING 06/30/2024

DB: Stfd

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2024	MONTH 06/30/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Expenditures						
206-336-815.000	GENERAL INSURANCE	38,100.00	38,073.00	0.00	27.00	99.93
206-336-861.000	TAX CHARGE BACK	1,000.00	811.09	0.00	188.91	81.11
206-336-985.000	LONG TERM CAPITAL	311,469.44	113,913.66	0.00	197,555.78	36.57
206-336-986.000	CAPITAL FUND TRANSFER	36,000.00	0.00	0.00	36,000.00	0.00
Total Dept 336 - FIRE FUND		2,402,469.44	1,660,476.86	85,879.19	741,992.58	69.12
TOTAL EXPENDITURES		2,402,469.44	1,660,476.86	85,879.19	741,992.58	69.12
Fund 206 - FIRE FUND:						
TOTAL REVENUES		2,402,469.44	2,400,971.87	12,345.53	1,497.57	99.94
TOTAL EXPENDITURES		2,402,469.44	1,660,476.86	85,879.19	741,992.58	69.12
NET OF REVENUES & EXPENDITURES		0.00	740,495.01	(73,533.66)	(740,495.01)	100.00

Department of Fire Prevention Monthly Report to Fire Board May 2024 to June 2024





2024 Current Fire Deaths

55 Deaths in 53 Fires
(as of June 11, 2024)

-10% Decrease YTD Deaths

Compared to 2017-2023 Average

0% Increase YTD Fires

Compared to 2017-2023 Average

Victims

66% Male 33% Female 1% Unknown

29% Reported as Disabled

9% Reported as on Oxygen

72% Between 40 and 79 Years Old



Location and Cause

Reported Areas of Origin

#1 Living Area (32%)

#2 Bedroom (18%)

#2 Kitchen (18%)

Reported Fire Causes

#1 Heating (29%)

#1 Smoking (29%)

#2 Explosion (24%)

Alarm Status

No Working Alarms (48% Fires / 46% Victims)

Working Alarms (15% Fires / 15% Victims)

Unknown Status (37% Fires / 39% Victims)



Time and Day

Deadliest Time of Day

6am - 6pm (45%)

6pm - 6am (55%)

Deadliest Day of Week (Deaths)

#1 Monday (18%)

#2 Tuesday (16%)

#3 Wednesday (16%)