



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
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## FIRE DISTRICT BOARD MEETING

4:00pm – April 15<sup>th</sup>, 2024

### APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:  
**PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen, C. North**  
**ABSENT: None**  
**Also Present: Chief Greg Janik, W. Bales, P. Dalton, P. Stanislawski**
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):  
**Motion by Beckman, 2<sup>nd</sup> by Fox to approve the agenda as presented. No discussion. Motion passes by unanimous by voice vote.**
6. Approval of Minutes:  
**A. March 18<sup>th</sup>, 2024**  
**Motion by Beckman, 2<sup>nd</sup> Fox by to approve the minutes of the 3/19/2024 regular meeting as presented. No discussion. Motion passes by unanimous by voice vote.**
7. Public Comment on Agenda Items Only (Limit 3 minutes):  
**A. Shawn Powers who resides at 6065 126<sup>th</sup> Fennville, expressed his concerns about driveway ordinance in the township. Chief Janik will set up a meeting with Mr. Powers at a later date.**
8. Request for Payment  
**A. Account Payables (*Roll Call Vote*)**  
**Motion by Phelps, 2<sup>nd</sup> by Pullen invoices in the amount of \$175,108.75. No discussion.**  
**YAYS: Phelps, Pullen, Aldrich, Beckman, Fox, Verplank, Pullen, North**  
**NAYS: None**  
**ABSENT: None**  
**Motion passes: 7.0**  
**B. Financial Report**  
**i. Financial Report was reviewed by P. Stanislawski**
9. Fire Chief Comments:  
**A. Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
  1. Incidents – 247 calls year to date
  2. Average Response Time year to 5:54**B. Community Risk Reduction**
  1. Department of Fire Prevention – Monthly Report
  2. Michigan Fire Inspectors Society - Fatal Fire Statistics**C. Cost Recovery Update**
  1. Incident #240106 – Received \$3,400.00 payment.**D. Grant Awards**
  1. MI Treasury Fire Equipment Grant - \$8,410.00 for Thermal Imaging Camera Received**E. Hydrant Listing in Fire District Coverage Area**



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10. Unfinished Business:

**A. Ambulance Committee 2.0 Update**

1. The Ambulance Committee 2.0 did meet and are moving on with purpose.

**B. Special Event Fee Committee Update**

1. Special Event Fee Committee did not meet and will set a date to discuss Special Event Fee and report at a later date.

**C. Performance Review – Chief Janik – Status**

1. Cathy North stated she had met with Chief Janik regarding the process of Chief Janik's performance Review. C. North will be moving forward and will send the Fire Board members Chief Janik's Performance Review and will present it to Chief at a later date.

11. New Business:

**A. Closed Session**

1. Closed session to consider a written legal opinion of the Fire District attorney, pursuant to MCL 15.268(1) (being Section 8(1)(h) of the Open Meeting Act).
2. Motions by Phelps, seconded by Fox. Entered Closed session at 4:25pm.
3. Motion to exit closed session. Closed session adjourned at 4:50pm.
4. No action taken at this time.

12. Correspondence:

**A. None**

13. Public Comments: (Limit 3 minutes):

**A. None**

14. Fire Board Comments:

**Aldrich - None**

**Beckman – Concerns about BSH and Old Allegan Hwy traffic detour and the heavy traffic on Maple St.**

**Fox – None**

**Verplank – None**

**Phelps - None**

**Pullen – None**

**North - None**

15. Adjournment:

**Meeting adjourned at 5:00 pm.**

**NOTICE**

Requests for accommodation or interpretive services must be made 48 hours prior to this meeting.  
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.